

BOOK KEEPING IN QUICK BOOKS @ QAR 500*/MONTH

An Initiative for SMEs by Alderbasti

Are you a start up or Owner managed SME – Let us help maintain your Books on a monthly basis – We prefer to maintain the Books in Quick books (A Cloud based Off the shelf accounting software);

* Our Monthly Competitive rates are detailed below:

No: of visits per month	Rate per month	Approximate number of transactions per month
1 visit per month	QAR 500	Approximately 50-75 transactions
2 visits per month	QAR 800	Approximately 100-125 transactions
2 visits per month	QAR 1,200	Approximately 150 transactions

Anything above 150 transactions per month would not be eligible for SME rates and the rates would range from QAR 1,500 to QAR 2,000 per month.

Quick books rates are payable by credit card on a monthly basis at an approximate rate of QAR 100 per month for 3 Users.

FAQ's

Q Is there a minimum lock in period?

A We prefer to have an annual period, but if for any circumstances, the contract has to be cancelled – it can be cancelled by giving a 2 month notice period.

Q Will you be able to replace our accountant?

A We cannot replace your accountant – This programme is intended for SME's and once you grow bigger – its better to replace our service with a full time accountant.

Q What is the advantage of hiring you as a Bookkeeper?

A As a business owner – you can get reports on a monthly basis, we can liaison for your audit and reconciliations for banks, suppliers and customers – You will have more time to focus on your core business areas.

Q Will I be able to increase my sales after hiring you?

A We cannot increase your sales, but good reporting can prioritize your time.

Steps In commencing QB Accounting Initiative

New Entity

(Newly Established/
Startup)

01

Prepare
chart of accounts

02

Commence data
entry in QB

03

Existing Entity

Determine cut off
period
(It need not be yearend)

01

Arriving at opening
balance
(Technically called
Trial Balance (TB))

02

Prepare chart of
accounts in line
with opening TB

03

Commence data
entry in QB

04

Q Will the work be done by an AI or some outsourcing office in India or Philippines?

A The bookkeeping will be done by a human, who are physically based on Doha from our office based in Bank Street.

Q Will you collect my cheques, make deposits, raise invoices etc.?

A We will only post the relevant accounting related transactions, but will train your front office coordinator or Office secretary to handle all these functions.

Q I am running a travels agency and use Amadeus Ticketing platform in my travel agency; How can you books sales in QB for the same?

A We will only post the relevant accounting related transactions, but will train your front office coordinator or Office secretary to handle all these functions.

for more info:   



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